



SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001
Phone : (0353) 2432804, 2435444, 2433277, 2433744, 2526780, 2435282, 2536311
Website : www.siligurismc.in, E-mail : smcwb@hotmail.com ; smcwb2@gmail.com



Memo no.....534..... Estt./SMC

Date.....17/01/23.....

Engagement Notice

Applications are invited from the eligible candidate for engagement to the following posts on purely contractual basis under Siliguri Municipal Corporation as below:

Sl. No.	Name of the Post	No. of Post	Eligibility criteria
1	Executive Engineer (Electro-Mechanical) on purely contractual basis	1	<ol style="list-style-type: none">Qualification: Bachelor Degree of Engineering in Electrical/Mechanical from any University recognized by the Govt.Age: up to 62 years as on 01-01-2023.Experience: at least 10 years in electrical/mechanical or at least 10 years in water supply project.Monthly consolidated remuneration: Rs. 50,000/- per month
2	Assistant Engineer (Electro-Mechanical) on purely contractual basis	2	<ol style="list-style-type: none">Qualification: Bachelor Degree of Engineering in Electrical/Mechanical from any University recognized by the Govt.Age: Min. 24 years and Max. 40 years (Age relaxation as per Govt. norms for SC/ST/OBC candidate).Experience: at least 5 years in electrical/mechanical or at least 5 years in water supply project.Monthly consolidated remuneration: Rs. 25,000/- per month
3	Sub-Asst. Engineer (Mechanical) on purely contractual basis	4	<ol style="list-style-type: none">Qualification: Diploma in electrical/mechanical engineering from any Institute recognized by the Govt.Age: Min. 24 years and Max. 40 years (Age relaxation as per Govt. norms for SC/ST/OBC candidate).Experience: Preference shall be given to the experienced candidates in water supply project.Monthly consolidated remuneration: Rs. 16,500/- per month
4	Sub-Asst. Engineer (Electrical) on purely contractual basis	2	<ol style="list-style-type: none">Qualification: Diploma in electrical/mechanical engineering from any Institute recognized by the Govt.Age: Min. 24 years and Max. 40 years (Age relaxation as per Govt. norms for SC/ST/OBC candidate).Experience: Preference shall be given to the experienced candidates in water supply project.Monthly consolidated remuneration: Rs. 16,500/- per month

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Necessary documentation:

- A. Self attested copies of all Certificates/Testimonials and Bio-Data are required to be attached with plain paper application.
- B. Original Certificates/Testimonials will have to be produced before interview, failing which, candidature will be rejected straightway.
- C. One copy of the self signed photograph of the candidate is to be pasted on the Bio-Data & name of the post for which applied must be mentioned on the cover of the application.
- D. Application should reach at the following address on or before 03/02/2023, up to 4:30 pm by post or drop in box available at Establishment Section addressed mentioned below:

**To,
The Commissioner
Siliguri Municipal Corporation,
Baghajatin Road, Siliguri, Pin – 734001**

Terms & Condition for engagement:-

1. The engagement is purely contractual basis for six (6) months. After expiry of six (6) months of satisfactory service, agreement will be done for further six (6) months & subsequent half yearly renewal will be made based on satisfactory performance. No demand for permanent post will be entertained.
2. The normal duty hour is between 10:00 am to 4:30 pm though in the time of emergency or urgency the duty hours would be increased as to render public service in due time.
3. No termination/retirement/pensioner benefit will be considered.
4. 15 days prior notice will be required from either side in case of tendering resignation or termination, failing which an appropriate action should be taken as per norms.
5. No T.A/D.A. will be provided at the time of interview or else case.
6. The selected candidates have to join at Siliguri Municipal Corporation with in 7 (seven) days from the date of issue of the engagement letter.
7. The admission to the interview is purely provisional subject to determination of the candidate's eligibility in terms of the advertisement. The authority reserved right to cancel invalid application without further notice.
8. The candidate required to reach the venue at least 30 minutes before the commencement of the interview with all the original documents & also xerox copies for verification.
9. The candidates detected while adopting or making an attempt to adopt unfair means during the hours of interview shall be liable to expulsion from the premises.


**Commissioner
Siliguri Municipal Corporation** 

Contd.

Memo no. 534(55)/Estt./SMC

Date... 17/01/23

Copy forwarded for information and taking necessary action to:

1. Dy. Mayor, Siliguri Municipal Corporation
- 2-10. All MMIC, Siliguri Municipal Corporation
- 11-15. All Borough Chairman/Chairperson, B-I to V, Siliguri Municipal Corporation
16. Secretary, Siliguri Municipal Corporation
17. Chief Engineer, Siliguri Municipal Corporation
18. Superintending Engineer, Siliguri Municipal Corporation
19. Executive Engineer, Siliguri Municipal Corporation
20. Finance Officer, Siliguri Municipal Corporation
21. Health Officer, Siliguri Municipal Corporation
- 22-26. Borough Officer I to V, Siliguri Municipal Corporation
27. Head Clerk, Siliguri Municipal Corporation
28. Section in-charge, Estt., Siliguri Municipal Corporation
29. Principal PS to the Hon'ble Mayor – *with a request to place the matter before the Hon'ble Mayor, SMC.*
30. PA to Commissioner, Siliguri Municipal Corporation
21. IT Cell, SMC- *with a direction to upload the notice in the official web site.*
32. Notice Board, Siliguri Municipal Corporation.
- 33-54. All other Sectional/Deptt. Heads, Siliguri Municipal Corporation
55. Office File, Siliguri Municipal Corporation


Commissioner
Siliguri Municipal Corporation 